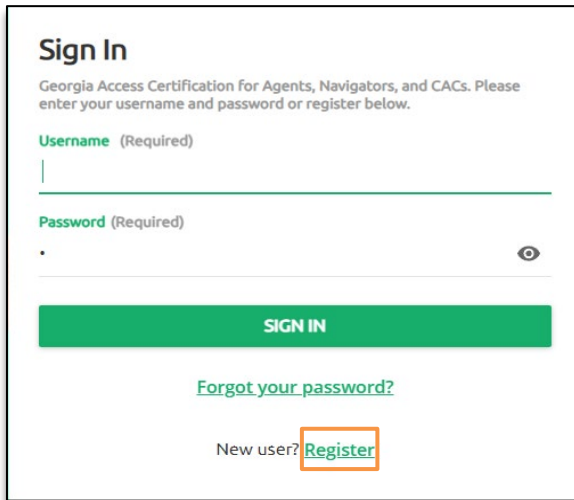


# Georgia Access Certification Training Registration Quick Reference Guide

## Registering a New Account for Navigators

To register for the Georgia Access Certification Training, visit [certification.georgiaaccess.gov](https://certification.georgiaaccess.gov). Register following the steps below. All required fields display (Required) beside the field.

1. Click **Register** at the bottom of the Sign In box.



**Sign In**  
Georgia Access Certification for Agents, Navigators, and CACs. Please enter your username and password or register below.


Username (Required)

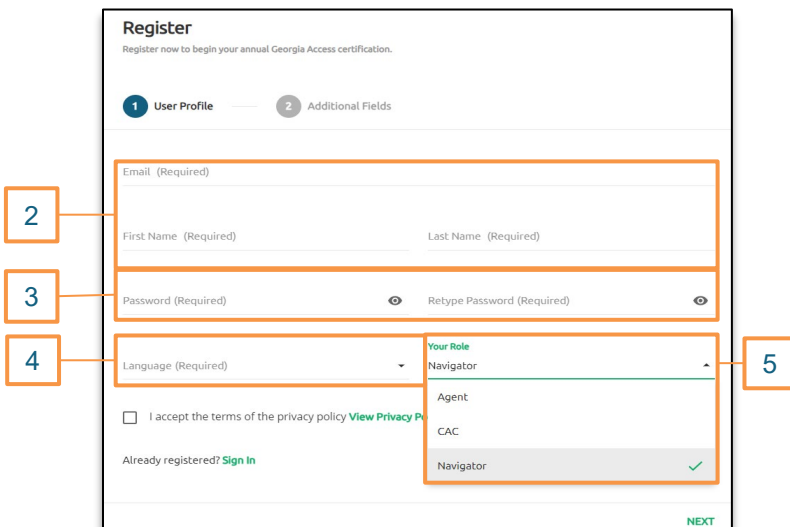
Password (Required)

**SIGN IN**

[Forgot your password?](#)

New user? **Register**

2. Enter your information including **Email**, **First Name**, and **Last Name**.
3. Enter your desired password and then retype the password to confirm it. You may click the eye icon (  ) to show your password.
4. Select your **language** from the dropdown.
5. Select **Navigator** from the Your Role dropdown. This role determines your required trainings, so ensure you select the correct role.



**Register**  
Register now to begin your annual Georgia Access certification.

1 User Profile — 2 Additional Fields

Email (Required)

First Name (Required) Last Name (Required)

Password (Required)  Retype Password (Required)

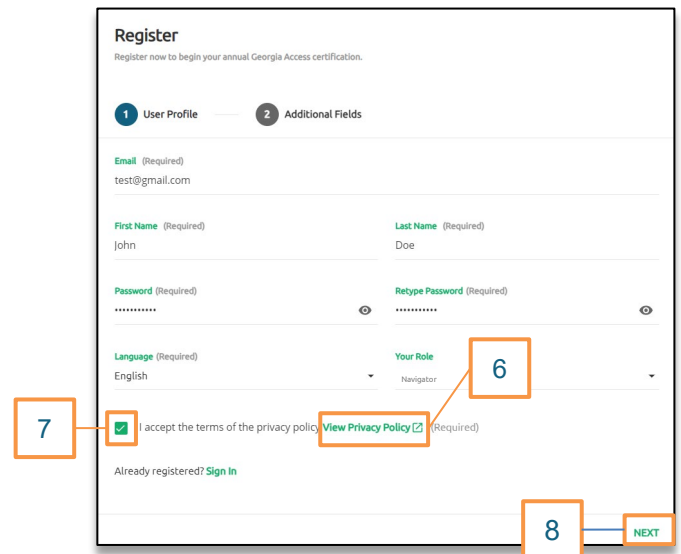
Language (Required)  Your Role  
 Navigator  
 Agent  
 CAC  
 Navigator

I accept the terms of the privacy policy [View Privacy Policy](#) (Required)

Already registered? [Sign In](#)

**NEXT**

6. Review the Privacy Policy by clicking on **View Privacy Policy**.
7. Check **I accept the terms of the privacy policy**.
8. Click **Next**.



**Register**  
Register now to begin your annual Georgia Access certification.

1 User Profile — 2 Additional Fields

Email (Required)  
 test@gmail.com

First Name (Required) Last Name (Required)  
 John Doe

Password (Required) Retype Password (Required)  
 ..... ..

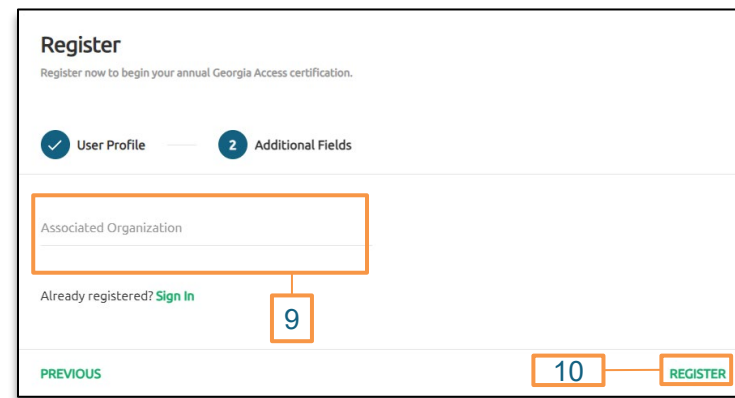
Language (Required) Your Role  
 English Navigator

I accept the terms of the privacy policy [View Privacy Policy](#) (Required)

Already registered? [Sign In](#)

**NEXT**

9. Once you click Next, enter your **Associated Organization**.
10. Click **Register** and you will be redirected to the Georgia Access Certification Training home dashboard.



**Register**  
Register now to begin your annual Georgia Access certification.

1 User Profile — 2 Additional Fields

Associated Organization

Already registered? [Sign In](#)

**PREVIOUS** **REGISTER**

11. An email will be sent for you to confirm your email address. Click on the link in the email to confirm your email address and then click **Sign In** and sign-in with your username and password.

**Note:** If you don't see the email, check your junk folder.