

NAVIGATOR & CAC NEWSLETTER

A monthly newsletter brought to you by Georgia Access

IN THIS EDITION

9.26.2024



Certification and Licensure



Entity Portal



Report Reminders

Certification and Licensure

To be able to assist consumers in Georgia Access for Open Enrollment (OE) 2025, individual navigators and CACs are required to complete Georgia Access Certification Training and obtain a State of Georgia license by November 1. Upon completion of the certification training, navigators will receive a Navigator license; CACs will train and apply for a Georgia Access specialist license. Navigators and CACs must confirm they have selected the training appropriate for their role before beginning and completing the final assessment. Reminder that CACs are still required to pay the \$55 fee but will be reimbursed by OCI. Certification training for individual navigators and CACs is available at certification.georgiaaccess.gov.

Coming Soon: Georgia Access Entity Portal

The Georgia Access Entity portal is a new state-run portal for Navigator Grantees and CDOs. The portal can be used to manage, suspend, and monitor individual, affiliated navigators and CACs. The portal offers several benefits to support Navigator Grantees and CDOs including, the ability to update organization hours of operations and business addresses for consumers, to manage lists of consumers and support the application process. Navigator Grantees, individual navigators, CACs and CDOs will need to register their organization in the portal. On October 10, during the Assister's Monthly Meeting, an entity portal demonstration will be presented to provide valuable information about how the portal can be a helpful tool when assisting consumers. Look for an email on October 15 from Georgia Access with more information on how to create a profile on the entity portal.

Report Reminders

The first PY2025 Navigator Grantee monthly report is due on November 15, 2024. Navigator Grantees must submit monthly reports to Navigators@GeorgiaAccess.ga.gov.

The first PY2025 CDO quarterly report is due on December 15, 2024. CDOs must submit quarterly reports to CDOs@GeorgiaAccess.ga.gov.

Key Dates to Remember

Tuesday, October 1, 2024: Begin collecting reporting data.

Thursday, October 10, 2024: Assister's Monthly Meeting. Entity Portal demo.

Tuesday, October 15, 2024: Entity Portal goes live.

Friday, November 1, 2024: OE 2025 begins. Deadline to complete certification training to be eligible to assist consumers.

Thursday, November 7, 2024: Assister's Monthly Meeting

Resources

- Visit the [Georgia Access website](https://www.georgiaaccess.gov) for information regarding the Georgia Access Navigator and CAC programs.
- Visit certification.georgiaaccess.gov to access the Georgia Access certification training and final assessment.
- Navigators and CACs are encouraged to visit the OCI website <https://oci.georgia.gov/agents-agency-licensing/navigators-and-georgia-access-specialists-cacs> or call OCI licensing support at (404) 656-2070 or (800) 656-2298, toll-free for Georgia Licensure requirements and application process.
- Visit <https://www.sircon.com/landingPages/states/georgia/content.jsp> to apply for a license, check the status of a license or application.
- Email questions to Navigators@GeorgiaAccess.ga.gov or CDOs@GeorgiaAccess.ga.gov
- Contact the Georgia Access Contact Center at 1-888-312-4237 (Going live on October 1, 2024)



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